

# Handbook for Merit based centralized counseling and Admission to Fellowship Programme 2020 Admission Session



## NATIONAL BOARD OF EXAMINATIONS

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**1. SCHEDULE OF COUNSELING**

<b>S. No.</b>	<b>Counseling Process</b>	<b>Period</b>
<b>FIRST ROUND</b>		
<b>1</b>	Registration and filling of options/choices from available seats.	10 <sup>th</sup> & 11 <sup>th</sup> February 2021
<b>2</b>	Processing of Allotment	12 <sup>th</sup> February 2021
<b>3</b>	Result of 1 <sup>st</sup> Round Allotment	13 <sup>th</sup> February 2021
<b>4</b>	Payment of 1 <sup>st</sup> Year Course Fee	13 <sup>th</sup> - 15 <sup>th</sup> February 2021
<b>5</b>	Physical joining at allotted Institute	14 <sup>th</sup> to 20 <sup>th</sup> February 2021
<b>SECOND ROUND</b>		
<b>7</b>	Filling of option/choices for 2 <sup>nd</sup> Round of counseling. (From available vacant seats)	23 <sup>rd</sup> & 24 <sup>th</sup> February 2021
<b>8</b>	Processing of Allotment	25 <sup>th</sup> February 2021
<b>9</b>	Result of 2 <sup>nd</sup> Round Allotment	26 <sup>th</sup> February 2021
<b>10</b>	Payment of 1 <sup>st</sup> Year Course Fee	26 <sup>th</sup> & 27 <sup>th</sup> February 2021
<b>11</b>	Physical joining at allotted Institute	27 <sup>th</sup> February to 5 <sup>th</sup> March 2021

## 2. ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE CENTRALIZED MERIT BASED COUNSELING FOR ADMISSION TO FNB COURSES-2020 ADMISSION SESSION

### 2.1 Eligibility:

- a. Candidates must be in possession of Post Graduate/Provisional<sup>#</sup> Pass Certificate(MD/MS/DM/MCh./DNB) recognized as per the provisions of the Indian Medical Council Act 1956/NMC Act 2019.

**AND**

- b. Candidate must have completed their qualifying Post Graduate course in all respects by **30<sup>th</sup> September, 2020**.

**AND**

- c. Candidate should possess permanent registration certificate of MBBS qualification and also their additional medical qualification should be recognized as per provision of IMC/NMC Act.

**AND**

- d. Must have Qualified FET 2020 in their qualifying specialty.

*<sup>#</sup>Provisional certificate of Post Graduate Medical Qualification (MD / MS / DM / MCh. / DNB) is permissible only for those candidates who had passed the Post Graduate Medical Qualification (MD/MS/DM/MCh./DNB) in and after 2019.*

If the candidate has passed Post Graduate Medical Qualification before 2019 and the Post Graduate Medical Qualification (MD/MS/DM/MCh./DNB) Degree Certificate has not been issued to him/her so far by the concerned university/Board, documentary evidence to this effect in the form of a letter from competent authority of respective university/Board is to be furnished at the time of counseling.

- 2.2 Candidate Joined with DrNB-SS seat during 2020 admission session are not eligible for FET-2020 admission.** Candidate pursuing any Super Specialty course (other than DrNB/FNB course) and has got admission before 2020 can join FNB seat only after he/she resigns from such course. Such candidate shall be allowed to join the allotted institute only if the candidate has been relieved and discharged from the institution/college/hospital from where he/she is undergoing such medical course.

- 2.3** If ineligibility is detected at any stage, NBE reserves its rights to take necessary actions as deemed fit including but not limited to cancellation of admission to FNB course and to debar the candidate from taking any further examinations conducted by NBE.

- 2.4 Candidates joining FNB course in 2020 admission session, after opting a confirmed seat through FNB Centralized Online Counseling shall not be eligible for joining any other FNB/DNB/DrNB course for the entire duration of their FNB Course (i.e. 2 years). This shall be irrespective of their resignation or discontinuation from the course due to any reason.
- 2.6 Jurisdiction for disputes if any, shall be at New Delhi only.

### 3. COUNSELING PROCESS:

#### **FIRST ROUND**

- 3.1 To appear in FNB 2020 Admission Session counseling, the candidates have to register with NBE through the designated website ([counseling.nbe.edu.in](http://counseling.nbe.edu.in)) and also have to fill the choice/preferences of seats during the registration process. A candidate who has not registered with NBE shall not be eligible to participate in the counseling process.
- 3.2 All candidates will be registered only **ONCE** during the start of the counseling process. No registration is permissible once the window of registration is closed. There is no other methodology for participation in the counseling for FNB 2020 Admission Session except for the ONLINE counseling.
- 3.3 Candidates are required to pay the counseling fee [**non-refundable**] of **Rs. 2,950/-** [Rs.2500/- + Rs.450/-(18% GST)] + payment gateway charges at the time of online registration process for counseling. The payment gateway/bank charges shall be borne by the candidate only.
- 3.4 Candidates must ensure that the choices/preferences of seats they have filled during the registration process are confirmed by them before the last date of registration.
- 3.5 The seat allocation will be done in the order of merit and in accordance with the choice/preference of seats indicated by the candidates during the registration process.
- 3.6 Candidates absent/not participating in the First round of online counseling shall not be eligible for participation in subsequent round(s) of counseling including Final Round (Mop-up) counseling (if conducted).

- 3.7 Candidate may participate in the various rounds of counseling in accordance with the specific eligibility criteria as per terms and conditions for each round of counseling.
- 3.8 Further once a candidate has opted for freezing of his allotment, he will not be permitted to seek transfer to another institute. He will also not be permitted to change his course, either in the same institute or in another institute.
- 3.9 The Certificates uploaded by the candidate during the registration process are subject to verification. If the certificate(s) uploaded by the candidate are found to be false/fake at any stage of counseling process or even thereafter, their allotment as well as their candidature will be cancelled.
- 3.10 The candidate who wishes to freeze the seat allotted to him, shall have to do so by paying the One-year course fee[non-refundable] of **Rs.1,47,500/-**[Rs.1,25,000/- + Rs.22,500/-(18%GST)] + payment gateway charges within the stipulated time. On the payment of the One year course fee, the seat allotted to him/her will be **FREEZED** in his/her favour and he/she will not be eligible for any further round of counseling. The payment gateway/bank charges shall be borne by the candidate only.
- 3.11 A candidate who has **FREEZED** the seat & paid the One year course fee will be entitled to download the allotment letter from the website of the NBE (**counseling.nbe.edu.in**). After the receipt of the allotment letter, the candidate is required to join the institute concerned within stipulated time mentioned as per counseling schedule, failing which the candidate would have lost his admission to the said seat.
- 3.12 The candidates who opt for freezing of the seat allotted to them but do not pay the course fee within the stipulated time shall have lost the seat allotted to them, which will be made available to all candidates in the subsequent round of counseling. Such candidates will be moved by the System to the subsequent round of counseling.
- 3.13 In addition to verification of Original documents at the stage of Joining at the allotted institute NBE may undertake FACE ID Verification(if conducted) for all candidates at designated centers. A candidate who does not either join the institute or does not have his original documents verified by the institute within stipulated time as per counseling schedule, shall lose his admission to the said

seat and shall not be eligible for any subsequent round of counseling. The said seat shall be taken back and made available for further allotment in subsequent round of the counseling and the paid course fee will be FORFEITED by NBE.

## **SECOND ROUND**

- a. The Indicative seat matrix for the Second round of counseling shall comprise of the seats that are still vacant after the First round of counseling and are available for allotment in the Second round of counseling.
- b. All candidates who have not been allotted any seat during the First round of counseling will be eligible for Second round of counseling.
- c. All candidates who have been allotted with a seat in the First round of counseling but have opted not to freeze the same shall also be eligible for the Second round of counseling.
- d. All candidates who have been allotted with a seat in the First round of counseling & opted to freeze the same, but not paid the Course Fee shall also be eligible for the Second round of counseling.

**NOTE:** Any candidate who has opted for freezing (by paying One Year Course Fee) of his/her allotment pursuant to the First round of counseling, but have not joined the institute shall not be eligible for subsequent round. He would stand exited from the entire counseling process for the 2020 Admission Session.

- e. The panel of choices will be re-opened for all the eligible candidates mentioned above **(4: b to d)** to fill FRESH choices/preference of seats.
- f. The seat allocation will be done in the order of merit and in accordance with the choice/preference of seats indicated by the candidates during the registration process.
- g. The process for Freezing of the allotted seat and joining the institute/hospital shall be same as for the First round of counseling as indicated above.

## **4. LIST OF PRESCRIBED DOCUMENTS TO BE UPLOADED AT THE TIME OF REGISTRATION IN THE 1<sup>ST</sup> ROUND OF COUNSELING:**

- i. MBBS Degree certificate.
- ii. Post Graduate Medical Qualification Pass certificate/Provisional Pass Certificate# of qualifying examination (MD/MS/DM/MCh./DNB).
- iii. Permanent Registration certificate issued by MCI/State Medical Council for registration of MBBS qualification.
- iv. Proof of Post Graduate Medical Qualification (MD/MS/DM/MCh. /DNB) being recognized as per IMC Act/Central Government.

- v. Proof of declaration of result of Post Graduate Medical Qualification (MD/MS/DM/MCh. /DNB) **on OR before 30<sup>th</sup> September, 2020.**
- vi. Matriculation/High School/Higher Secondary Certificate as a proof of Date of Birth.
- vii. Any document (Bonafide certificate/Mark sheet/Attempt Certificate etc issued by concerned institution/medical college) confirming the name of the institution/medical college from where the Post Graduate Medical qualification (MD/MS/DM/MCh./DNB) was pursued.
- viii. Any other relevant certificate or document.

*#Provisional certificate of Post Graduate Medical Qualification (MD / MS / DM / MCh. / DNB) is permissible only for those candidates who had passed the Post Graduate Medical Qualification (MD/MS/DM/MCh./DNB) in and after 2019.*

If the candidate has passed Post Graduate Medical Qualification before 2019 and the Post Graduate Medical Qualification (MD/MS/DM/MCh./DNB) Degree Certificate has not been issued to him/her so far by the concerned university/Board, documentary evidence to this effect in the form of a letter from competent authority of respective university/Board is to be furnished at the time of counseling.

If a candidate is employed or under any kind of bond, he/she has to furnish a 'No Objection Certificate / Relieving Letter' issued by competent authority of concerned University /Employer before the cut-off date prescribed to join the Fellowship Programme in case he/she decides to opt for a confirmed seat. The seat allotment letter to such candidates will be issued only after a copy of 'No Objection Certificate / relieving letter' is submitted to NBE.

All the certificates must be in HINDI or ENGLISH. In case if any of the certificate(s) is/are in regional language, its Hindi/English version translated copy duly authenticated by a Gazetted Officer will be required in original at the time of certificate verification/joining the allotted institute.

Candidates must note that all the documents that are uploaded on the counseling website by the candidate shall need to be produced in original for verification at the time of joining at the allotted institute/hospital or at any other designated place as indicated & deemed fit by NBE. Failure to produce the original documents will make the candidate ineligible for participating in the counseling or for admission to the seat allotted to him/her.

## 5. UNFAIR MEANS:

### 5.1 IMPERSONATION IN COUNSELING

If it is found during the counseling that candidates registering for the Counseling process have indulged in any kind of impersonation or unfair means, his/her candidature for counseling/admission to FNB course will be cancelled. The matter shall be dealt as per Unfair Means guidelines of NBE. Such candidates will be debarred from taking NBE examinations in future.

### 5.2 SUBMISSION OF FALSE / FABRICATED DOCUMENTS

If it is found at any stage that documents uploaded/produced for determination of eligibility for FNB - 2020 Counseling is false/fabricated/forged and/or do not belong to the candidate, his/her candidature for counseling/admission to FNB course will be cancelled and further penal action may be taken. The matter shall be dealt as per Unfair Means guidelines of NBE.

### 5.3 CANVASSING FOR ALLOTMENT OF SEATS

Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate from participation in counseling. The allotment of seats shall strictly be done on the basis of merit list through centralized counseling. Candidates are advised not to canvass or approach or solicit any kind of intervention in this regard.

## 6. JOINING OF FNB COURSE

- 6.1 Candidate allotted with a seat have to download their allotment letter from NBE website after freezing the seat and payment of fee.
- 6.2 Each candidate shall be given a prescribed time from the date of issuance of the allotment letter to report and join the allotted NBE accredited Medical College / Institution / Hospital.
- 6.3 Joining of the candidate is subject to verification of original documents and fulfillment of eligibility for admission to FNB as per NBE criteria indicated in the FET-2020 Information Bulletin and Handbook for FNB 2020.
- 6.4 Candidate has to begin his/her FNB training within the prescribed time. Accredited Institute is required to upload the JOINING REPORT of the candidate to NBE online portal [counseling.nbe.edu.in](http://counseling.nbe.edu.in) in the prescribed format i.e. Annexure – ‘A’ (FNB - 2020) on joining of the candidate.

- 6.5 JOINING REPORT [Annexure – ‘A’]in ORIGINAL has also to be furnished by the accredited hospital through speed post along with acknowledgement of online application for registration within One month of joining of the candidate.
- 6.6 The allotment made shall be firm and final. Change of Institute/college from one place to another is not permitted under any circumstances. Requests for the same shall not be entertained by the NBE after the allotment process is completed.
- 6.7 FET-2020 merit is valid for admission to FNB - 2020 admission session only. The result shall not be carried forward to next session under any circumstances.
- 6.8 Joining of a candidate to an NBE accredited institute through Centralized Merit Based Counseling is subject to medical fitness of the candidate as assessed/ examined by the accredited hospital/institution.
- 6.9 The medical examination of the candidate shall be done by the Medical Board of the concerned NBE accredited institute. Candidate found fit in the medical examination shall only be allowed to join FNB course.
- 6.10 NBE reserves its rights to take a final decision in the matter of a candidate being found unfit in medical examination and may undertake medical examination of candidate at its sole discretion.

## 7. FEE GUIDELINES FOR FNB TRAINING

### 7.1 Fee Structure for FNB Training is as follows:

Heads	Charges * (in INR) per year
▪ Tuition Fees	75,000/-
▪ Library Fees	15,000/-
▪ Annual Appraisal Fees	15,000/-
▪ Accommodation Charges	20,000/-
<b>Total – [ “A” ]</b>	1,25,000/-
<b>Add : 18% GST on “A” - [ “B” ]</b>	22,500/-
<b>Total Course Fee [ A + B ]</b>	<b>1,47,500/-</b>

- 7.2 **The fees shall be collected annually by NBE** and has to be paid by the trainee at the start of each academic year.
- 7.3 In any circumstances the Course Fee shall be non-refundable to the candidates, if he/she leaves DNB/FNB training after joining the programme.

- 7.4 The course fee shall be paid by the candidate only through electronic transfer to NBE only and under no circumstances by cash. Kindly refer NBE notice dt. 15.01.2021 with regards to Course Fee which is available at NBE website ([natboard.edu.in](http://natboard.edu.in)).

**The notice is also available at Page No. 18 & 19**

- 7.5 The accredited hospital cannot charge any other fees like capitation fees, security deposit, security bond, and caution bond in the form of cash, fixed deposit, bank guarantee, and agreement by any instrument whatsoever.
- 7.6 State Govt. owned District Hospitals applying under District DNB Programme can implement a service bond with prior approval of National Board of Examinations.

## 8. STIPEND GUIDELINES

- 8.1 Paying stipend to NBE trainees is compulsory.
- 8.2 According to the NBE stipend policy, the hospital shall have to pay the NBE trainees *a basic stipend as follows or basic stipend according to state government policy* (whichever is higher):

### Post MBBS DNB (Broad Specialty) Programme:

Year of DNB Training	Stipend (in INR) per month
• First Year	35,000/-
• Second Year	37,000/-
• Third Year	39,000/-

### Post Diploma DNB (Broad Specialty) Programme:

Year of DNB Training	Stipend (in INR) per month
• First Year	35,000/-
• Second Year	37,000/-

### DNB (Super Specialty) Programme:

Year of DNB Training	Stipend (in INR) per month
• First Year	41,000/-
• Second Year	43,000/-
• Third Year	45,000/-

**DNB Super Specialty Direct 6 Year Courses (Post MBBS Trainees):**

Year of DNB Training	Stipend (in INR) per month
• First Year	35,000/-
• Second Year	37,000/-
• Third Year	39,000/-
• Fourth Year	41,000/-
• Fifth Year	43,000/-
• Sixth Year	45,000/-

**FNB Programme:**

Year of FNB Training	Stipend (in INR) per month
• First Year	41,000/-
• Second Year	43,000/-

8.3 The phrase “*basic stipend according to state government policy*” in para 2 should be interpreted for different states as detailed under:

Categories of States	The phrase “ <i>basic stipend according to state government policy</i> ” in NBE stipend guidelines should be interpreted as under:	
	For DNB Broad Specialty trainees	For DNB Super Specialty & FNB trainees
States where the stipend to MD/MS and DM/MCh trainees of State Govt. Medical Colleges is paid as a <i>consolidated sum</i> (without any break-up of basic pay and allowances)	The consolidated sum paid to MD/MS trainees of State Govt. Medical Colleges	The consolidated sum paid to DM/MCh trainees of State Govt. Medical Colleges
States where the stipend paid to MD/MS and DM/ MCh trainees of State Govt. Medical Colleges is structured as a “Basic pay plus various allowances” and paid as per recommendations of 7th CPC	Pay level 10 of 7th CPC {Cell 1, 2 and 3 of pay level 10 in pay matrix of 7th CPC correspond to First, Second and Third year of training respectively}	Pay level 11 of 7th CPC {Cell 1, 2 and 3 of pay level 11 in pay matrix of 7th CPC correspond to First, Second and Third year of training respectively}

\* This does not include any kind of allowances as may be paid to MD/MS candidates in respective states. It is at liberty to the accredited hospitals to pay any allowances over and above the basic pay.

8.4 NBE accredited hospitals are at liberty to pay NBE trainees a monthly stipend more than the minimum stipend prescribed by NBE.

8.5 The said stipend guidelines further require that parity to the basic stipend paid by respective State government should be maintained and rates of stipend may accordingly be periodically revised.

8.6 All NBE accredited hospitals/institutes are hereby advised to comply with the NBE guidelines for payment of stipend. Failure to do so shall invite appropriate action as deemed fit by NBE including but not limited to withdrawal of accreditation.

## 9. QUERY HANDLING

- 9.1 ORAL requests would not be entertained by NBE.
- 9.2 For any queries pertaining to counseling, candidates are requested to communicate to NBE by email at [counseling@natboard.edu.in](mailto:counseling@natboard.edu.in)
- 9.3 Candidates must mention their Merit Position, Roll No, Name, Postal address and telephone/mobile no. in their correspondence to NBE.
- 9.4 Candidates are advised to carefully go through the guidelines of counseling and NBE website before submitting a query.

## 10. PROCEDURE FOR REGISTRATION WITH NBE FOR FNB AFTER JOINING IN THE ALLOTTED INSTITUTE.

- 10.1 Candidate who has Joined the allotted seat shall be referred as NBE trainee.
- 10.2 Candidates are required to submit the application form for registration with NBE only through online within one month of joining FNB training in order to get registered by NBE for FNB course.
- 10.3 A Course Registration Fee(non-refundable) of Rs.3,000/- + 18%GST + Payment Gateway Charges is to be deposited NBE only through online while filling the online registration form. Fee deposited through challan/Pay-in-slip is not acceptable. The payment gateway/bank charges shall be borne by the candidate only.
- 10.4 Contact details of candidate as mentioned in registration form shall be treated as final for further correspondence with the candidate.
- 10.5 Registration letters can be downloaded from NBE website once the candidate has been registered with NBE.

## 11. DISCLAIMER:

- 11.1 The merit list of candidates is purely provisional and subject to the verification of aforementioned documents in original. Any candidate found to have furnished incorrect information/false documents shall be disqualified from the counseling.
- 11.2 If it is found at any stage that a candidate is already pursuing a Super Speciality course and has again opted for a FNB seat through FNB Centralized Merit based Counseling – 2020 admission session, he/she shall forfeit his/her claim for the FNB seat and action as deemed fit by NBE shall be taken. Candidates already pursuing a FNB course are not eligible to appear for the FNB Centralised Merit

based Counseling till such time they have completed the duration of prescribed course.

- 11.3 In an unlikely event of an ineligible candidate getting admission to FNB course, NBE reserves its right to revoke his/her admission from FNB course.

## 12. LEAVE RULES FOR DNB/FNB TRAINEES

- 12.1 DNB/FNB Trainees are entitled to avail leave during the course of DNB/FNB training as per the Leave Rules prescribed by NBE.
- 12.2 A DNB/FNB Trainees can avail a maximum of 30 days of leave in a year excluding regular duty off / Gazetted holidays as per hospital/institute calendar/policy. This leave shall be processed at the institutional level.
- 12.3 Any kind of study leave is not permissible to DNB/FNB Trainees.
- 12.4 Under normal circumstances leave of one year should not be carried forward to the next year. However, in exceptional cases such as prolonged illness, the leave across the DNB/FNB training program may be clubbed together with prior approval of NBE.
- 12.5 Unauthorized absence from DNB/FNB training for more than 7 days may lead to cancellation of registration and discontinuation of the DNB/FNB training and rejoining shall not be permitted.
- 12.6 Any Leave availed by the candidate other than the eligible leave (30 days per year) shall lead to extension of DNB /FNB training. The training institute has to forward such requests to NBE along with the leave records of the candidate since his/her joining and supporting documents (if any) through the Head of the Institute with their recommendation/comments. NBE shall consider such requests on merit provided the seat is not carried over and compromise with training of existing trainees in the Department.
- 12.7 Any extension of DNB/FNB training beyond the scheduled completion date of training is permissible only under extra-ordinary circumstances with prior approval of NBE. Such extension is neither automatic nor shall be granted as a matter of routine.
- 12.8 DNB/FNB trainees are required to complete their training by a prescribed cutoff date (as per information bulletin of Exit exam) for being eligible to DNB/FNB Exit examination.
- 12.9 The eligibility for DNB/FNB Final Examination shall be determined strictly in accordance with the criteria prescribed in the respective information bulletin.

## **13. FREQUENTLY ASKED QUESTIONS(FAQ)**

**Q. How can I know the counseling schedule and Seat Matrix Details?**

**A.** The schedule and Seat Matrix for FNB Centralized counseling is available on NBE's Counseling Website: [counseling.nbe.edu.in](http://counseling.nbe.edu.in)

**Q. Is the registration/participation fee/GST/payment gateway charges refundable in all the cases?**

**A.** NO

**Q. How many options a candidate can select during the registration and choice filling process.**

**A.** The registered candidates are allowed to select and arrange the choices of seats in the order of their preference. The candidate can select any number of choices of seats available for counseling. However, candidates are cautioned not to fill the choices in which they are not interested to join, if they do so and allotted with such seat and not pays the course fee or not joins the allotted seat, they will not be eligible for further round of counseling including Final Round(Mop-up) counseling(if conducted).

**Q. Difficulty in login, what may be the problem(s)?**

**A.** Please read HANDBOOK of the respective counseling. Follow the instructions about use of browser (Mozilla Fire Fox, Internet Explorer - (Latest Version), Google Chrome), use of same spellings, same format of date (Use digits for day, month and year with - in between) as in application form submitted to National Board Examinations (NBE), New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored will change and session expired message will be displayed. Please try to login from another computer from which other candidate(s) has logged in successfully, if possible.

**Q. If there is discrepancy in spelling of name in documents and application form, what do I do?**

**A.** Your name appearing during the counseling registration process is the same which you have entered during the registration of FET-2020 exam. If there is discrepancy in spelling in documents candidate must carry proof that the documents belong to same person, in form of an affidavit / undertaking.

**Q. Is it necessary to produce the original documents at the time of Joining in the allotted institute?**

**A.** Candidate have to produce all the prescribed documents 'IN ORIGINAL' at the time of Certificate Verification during Joining in the allotted institute and also at the time of FACE ID verification(if conducted). In addition, candidates are required to upload the scanned copies of the documents during the registration process of counseling.

**Q. Can I Get my original certificates verified through an authorized representative?**

**A.** Authorized representative on behalf of candidate for certificate verification shall be permitted only in exceptional circumstances at sole discretion of NBE. The authorized representative has to produce an affidavit in the prescribed format (Annexure – C1 & C2) during the certificate verification. Candidate who have failed to verify their FACE ID(if conducted) will not be registered for FNB training.

**Q. Is it necessary to bring Identification proof?**

**A.** Yes, Candidates are required to produce one of the following Govt. issued ID card in original at the time of Certificate and FACE ID Verification(if conducted) at allotted institute during joining/designated centres of NBE:

- PAN card
- Indian Passport
- Voter ID card
- Driving License
- Aadhaar Card (with photograph)

No other ID proof will be accepted. The scanned copy of the same should be uploaded on the website during the registration process.

**Q. What if I am employed and wish to attend the counseling?**

**A.** You can attend the counseling with NOC(issued from your employer) and opt for a seat also, however, if a candidate is employed, he/she has to furnish a 'Relieving letter' issued by competent authority/Employer at the time of joining in the allotted institute.

**Q. What if I am under Bond and wish to attend the counseling?**

**A.** You can attend the counseling and opt for a seat also, however, if a candidate is under bond, he/she has to furnish a 'Bond Free Certificate/NOC' issued by competent authority/University at the time of joining in the allotted institute.

**Q. Can I participate in counseling of future sessions based on FET-2020 result?**

**A.** No, the FET-2020 result and merit are valid for the current session (2020 admission session) only.

**Q. How can I resign from the FNB seat opted, if at all I wish to?**

**A.** You need to forward your resignation through the training institute/hospital to NBE.

**Q. What if I resign from the seat opted in the counseling. Will I be eligible for future FNB?**

**A.** Candidates already pursuing FNB course are not eligible for admission to FNB Courses till such time they have completed the entire duration of the prescribed course.

**Q. Is registration for the FNB Course mandatory?**

**A.** Yes, all candidates who have joined FNB training are required to get registered with NBE for FNB course. A registration number is issued on receipt of application form for registration and fulfillment of eligibility criteria for registration.

- i. A registration fee of Rs. 3,000/-+ 18% GST + payment gateway charges(for 2 year course) for FNB is to be deposited through online payment gateway only during the filling up Online Registration Form for registration with NBE. Fee deposited through challan/Pay-in-slip is not acceptable.
- ii. Contact details of candidate as mentioned in registration form shall be treated as final for further correspondence with the candidate.
- iii. Registration letters can be downloaded from NBE website once the candidate has been registered with NBE.

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## 14. List of Abbreviations

<b>DNB</b>	Diplomate of National Board
<b>DrNB-SS</b>	Directorate of National Board-Super Speciality
<b>FNB</b>	Fellow of National Board
<b>FET</b>	Fellowship Entrance Test



# NATIONAL BOARD OF EXAMINATIONS

NEW DELHI

Dated: 15-01-2021

## NOTICE

\*\*\*\*

**Kind Attn.** : NBE accredited hospitals and all NBE trainees.

**Subject** : Payment of annual course fee by NBE trainees directly to NBE

1. NBE trainees undergoing training for various Broad Specialty (DNB), Super Specialty (DrNB) and Fellowship courses (FNB) shall, henceforth, be required to pay the annual course fee, for each year, directly to NBE. This is applicable for all the years of training as tabulated below:

S. No.	Course Type	Duration of training (in years)
i.	Post MBBS Broad Specialty (DNB)	3
ii.	Post Diploma Broad Specialty (DNB)	2
iii.	Super Specialty (DrNB)	3
iv.	Fellowship (FNB)	2
v.	Post MBBS Direct six-years courses (DrNB)	6

2. NBE trainees shall no longer be required to pay the annual course fee directly to the hospitals where they are undergoing training.
3. The annual course fee payable by an NBE trainee is as follows:

Fee	GST @ 18%	Total
Rs. 1,25,000/-	Rs. 22,500/-	Rs. 1,47,500/-*

\*Transaction charges shall be borne by the NBE trainee

4. The entire annual course fee is to be paid as one single transaction. Further, it is to be noted that the payment of GST, presently @ 18%, is mandatory as per government directives.
5. In case the hospital does not provide accommodation/ residential facilities, the NBE trainee is eligible to claim refund of the accommodation fee of Rs. 20,000/- per year directly from the concerned hospital.
6. The annual course fee shall be paid by the NBE trainees only through online mode, and only into the following bank account:

Bank Name	A/c No.	IFS Code	Bank Branch Address
Indian Bank	6626884509	IDIB000D046	Aggarwal Mall, 1st Floor, Ashirwad Chowk, Sector-5, Dwarka, New Delhi -110075

7. The receipt of the annual course fee payment to NBE, along with requisite details, shall mandatorily be sent by the NBE trainees to [coursefee@natboard.edu.in](mailto:coursefee@natboard.edu.in) in the following format within two weeks of the payment of the annual course fee:

Name of the trainee		
Specialty in which the training is being undertaken		
Name of the hospital		
Date of Joining of NBE training by the trainee		
Mobile Number		
Date of Transaction		
UTR No. of Transaction		
Amount		
Account Number and Bank IFS Code from which payment has been made	Account No.	IFS Code

8. NBE trainees may note that if they have paid the annual course fee directly to the hospital before issuance of this notice, proof of payment of such fees directly to the concerned ,hospital, along with the details mentioned at paragraph 7, is to be sent to [coursefee@natboard.edu.in](mailto:coursefee@natboard.edu.in)
9. The annual course fee, along with the GST, for each NBE trainee shall be transferred by NBE to the concerned hospital in bi-annual instalments i.e. each instalment shall be 50% of the annual course fee, along with GST.
10. Failure to pay the annual course fee to the NBE, and share the requisite details as mentioned in paragraph 7, shall lead to de-registration and the candidature of the NBE trainee shall stand cancelled.
11. For any queries, please write to NBE at [coursefee@natboard.edu.in](mailto:coursefee@natboard.edu.in)

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NBE

**JOINING REPORT ( ANNEXURE – A ) – FNB 2020**

Format of Joining Report to be furnished by all FNB Candidates who have been allotted FNB seats at NBE accredited Medical Colleges/Institutions/Hospitals for FNB training, through FNB Centralized Online Counseling – 2020 admission session

**NOTE: Ensure that Joining Report MUST be issued on an OFFICIAL LETTER HEAD under signature and stamp of DEAN/ PRINCIPAL/MEDICAL SUPERINTENDENT/ HEAD OF THE INSTITUTION/DIRECTOR ONLY, as per the prescribed format.**

**Office Dispatch Number:**

**Date of Issue: dd / mm / 2021**

The Executive Director  
National Board of Examinations  
(Ministry of Health & Family Welfare, Govt. of India)  
Ansari Nagar, Mahatma Gandhi Marg (Ring Road)  
New Delhi-110029

**Sub: Furnishing of Joining Report for FNB course (2020 Admission Session).**

Sir,

It is certified that Dr. \_\_\_\_\_  
Son/Daughter/Wife of \_\_\_\_\_ who has appeared in FET  
2020 (**11<sup>th</sup> October, 2020**) conducted by National Board of Examinations vide Roll  
No. \_\_\_\_\_ has reported for joining FNB course at our NBE accredited Medical  
College/Institution/Hospital on \_\_\_\_\_ (Date of Joining FNB training). He/she has scored \_\_\_\_\_  
rank in FET 2020 admission session as per the seat allotment letter received from NBE.

His/her original documents have been verified for their genuineness & authenticity. It is also certified that this candidate is eligible for admission to FNB as per NBE guidelines published in the Information Bulletin cum Handbook for **FNB 2020** admission session.

He/she may be registered for FNB course in the specialty of \_\_\_\_\_ w.e.f  
\_\_\_\_\_ (Date of Joining FNB Training).

It is also certified that the candidate will be made to work during the entire FNB training as a resident doctor strictly in accordance with leave guidelines of NBE.

Yours sincerely

**Signature** \_\_\_\_\_  
**Name & Designation** \_\_\_\_\_

STAMP OF DEAN / PRINCIPAL / MEDICAL SUPERINTENDENT / HOI
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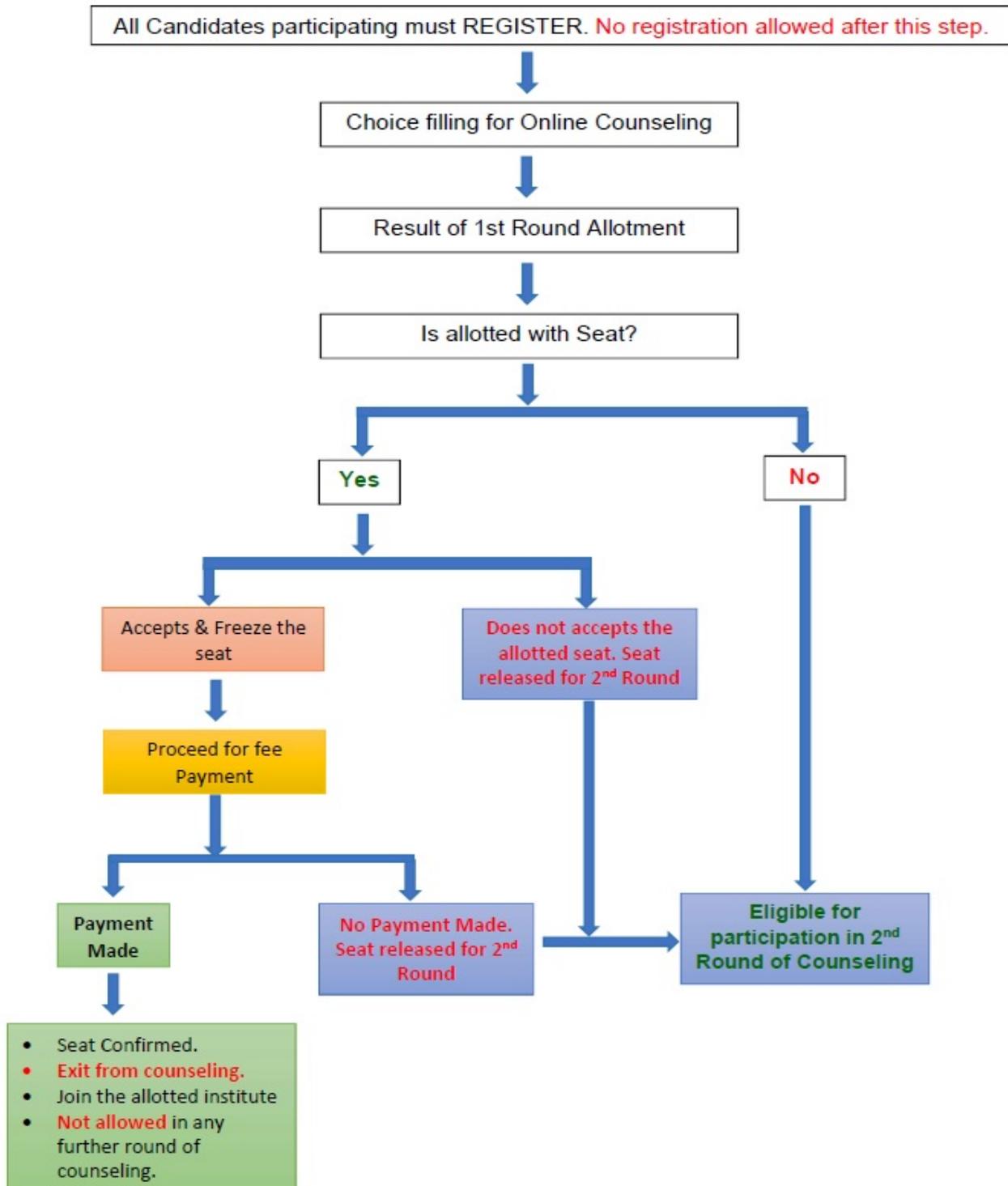
**LIST OF FELLOWSHIP (FNB) COURSES**

<b>S. No.</b>	<b>Name of NBE Fellowship (FNB) Course</b>	<b>Abbreviation for FNB Qualification</b>
1	Arthroplasty	FNB
2	Breast Imaging	FNB
3	Hand & Micro Surgery	FNB
4	Maternal and Foetal Medicine(High Risk Pregnancy & Perinatology)	FNB
5	Infectious Disease	FNB
6	Interventional Cardiology	FNB-PD
7	Liver Transplantation	FNB-PD
8	Minimal Access Surgery	FNB
9	Paediatric Gastroenterology	FNB
10	Neurovascular Intervention	FNB-PD
11	Paediatric Hemato-Oncology	FNB
12	Paediatric Nephrology	FNB
13	Reproductive Medicine	FNB
14	Spine Surgery	FNB
15	Sports Medicine	FNB
16	Trauma and Acute Care Surgery(Trauma Care)	FNB
17	Vitreo Retinal Surgery	FNB

**The above mentioned courses are recognized as per NMC Act,2019.**

**PROCESS OF ONLINE COUNSELING**  
Flow Chart

**1<sup>st</sup> Round**

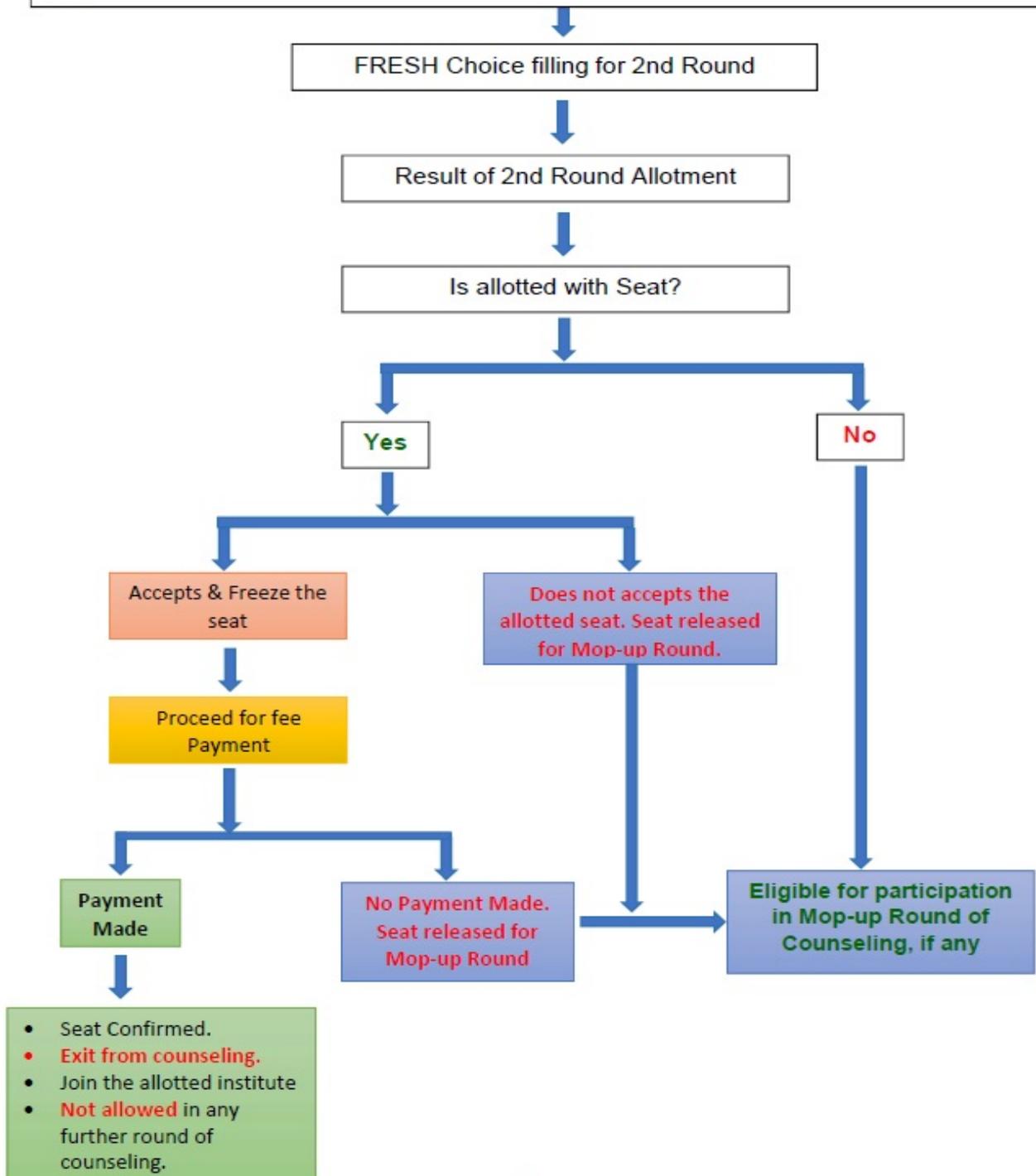


**2nd Round**

**Eligibility for 2<sup>nd</sup> Round:**

- i) Seat not allotted in 1<sup>st</sup> Round
- ii) Seat allotted in 1<sup>st</sup> Round but payment not made

**Choice filling for 2<sup>nd</sup> Round Counseling:-** Allotment of seat in the 1st round to any candidate **WILL NOT BE RETAINED** in the 2nd Round. This means that the candidate in the 2nd Round will have to fill the **FRESH** choices of seats and any allotment of seat in the 1st Round shall be null and void.



**AUTHORITY LETTER**

**FNB - 2020 ADMISSION SESSION'S COUNSELING**

**Dated: dd / mm / 2021**

Joint Director (Training & Monitoring)  
National Board of Examinations,  
Ansari Nagar, New Delhi

Sir,

I hereby authorized Shri/Smt/Kum \_\_\_\_\_ S/o W/o D/o \_\_\_\_\_ R/o \_\_\_\_\_ whose signature & photograph is attested below to participate for certificate verification on my behalf. He/ She shall be carrying the following Identification Document in support of his/her identity.

PAN Card/Driving License/Passport/Voter I Card bearing number \_\_\_\_\_.

Yours faithfully,

Photograph of Authorized Representative	Name & Signature of the candidate _____ Roll Number: _____ Rank: _____ Speciality : : _____ Allotted Hospital Name & Address: : _____
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Signature and Authorized Representative

Attested - Signature of the candidate

**AFFIDAVIT**

**(To be executed on appropriate non-judicial stamp paper of minimum value and attested by Notary Public)**

I \_\_\_\_\_ S/o /D/o \_\_\_\_\_ aged \_\_\_\_ years and R/o \_\_\_\_\_ do hereby solemnly affirm and state as follows:

That I had appeared in (name of the examination) conducted by NBE on (date of examination) at (centre of examination) vide Roll Number \_\_\_\_\_ and have obtained merit position number \_\_\_\_\_ and allotted with \_\_\_\_\_(specialty) at \_\_\_\_\_(allotted hospital), I have to join and verify my original certificates at the allotted institute/hospital on the \_\_\_\_\_(date) for admission to FNB course.

I certify that due to \_\_\_\_\_(mention reasons for non appearance) I will not able to attend the certificate & FACE ID verification(if conducted).

That I have authorized Mr/Ms \_\_\_\_\_ S/o / D/o \_\_\_\_\_ R/o \_\_\_\_\_ for certificate verification to FNB Course on my behalf, and I am aware that if I failed to get verified my FACE ID Verification(if conducted), in a later date will not be registered for FNB Training.

I do hereby swear that my declarations are true and correct and that it conceals nothing and that no part of this is false. In case the contents of affidavit are found to be incorrect or false, I shall be liable for penal action by NBE

Deponent

Verified that the above declaration is true and nothing has been concealed thereof.

Deponent

**NATIONAL BOARD OF EXAMINATIONS**

Medical Enclave, Ansari Nagar, Mahatma Gandhi Marg (Ring Road)

New Delhi-110029, Candidate Helpline: 1800111800(Toll free)

or 011- 45593000 (Monday to Friday: 09:30 Hrs to 18:00 Hrs)

Website: [natboard.edu.in](http://natboard.edu.in)